

SCHOOL BOARD OF EDUCATION MEETING

MONDAY, NOVEMBER 8, 2010

SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, November 8, 2010. The meeting was called to order by President Wesely at 7:00 p.m. in the Conference Center.

II. Establish Quorum

Members present: Jane Wesely, Connie Potter, MaryAnn Lippert, Julie Strenn, and Lisa Schulz. Administration present: Terry Reynolds, District Administrator; John Olig, High School Principal; JoAnn Sondelski, Elementary School Principal; Jeff Gast, Finance Director; and Dick Koeshall, Director of Buildings and Grounds..

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration Area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by MaryAnn Lippert, seconded by Lisa Schulz, to approve the agenda for the November 8, 2010 Regular Meeting of the Pittsville School Board of Education as presented. Motion carried.

V. Public Comments - no public comments.

VI. 7-12 Guidance Counselor

Julia Backaus presented information on the work being done in the 7-12 Guidance program. Students Ashlie Potter, Mindy Bakken, Zach Zdun, Brianna Fox, and Joelle Shuster, presented information on activities of the SODA Club and National Honor Society.

VII. Consent Agenda Items

- A. Minutes of the Regular Meeting of October 11, 2010
- B. Minutes of Special Meeting of October 25, 2010
- C. General Fund Invoices 84838 to 85009 (\$206,781.57)
- D. Approve Donation (Wilke Landscaping)
- E. Approve Coaching Resignation (Junior High Football Coach)
- F. Approve Resolution to Short-Term Borrow

Motion was made by Lisa Schulz, seconded by Connie Potter, to approve all items on the consent agenda as submitted. Motion carried

VIII. 2009-2010 Audit Report - Schenck SC

John Trautman from Schenck SC, was here to explain the audit report.

X. Financial

A. Financial Status of the District

A handout of the financial status of the District was presented and discussed with the Board.

IX. Reports

A. Director of Buildings and Grounds

- The outdoor sports season for football and cross-country was completed this month.
- The concession stand could use some changes. The service windows should be replaced with a window more suitable for the needs of that building. The exterior counter tops should be replaced with materials suitable for exterior use. Stainless steel or plastic and fiberglass would be more weather resistant. The sink area may be a concern since it does not accommodate the cleaning of the large roasters and pans. These are the concerns that I am aware of at this time.

- The stage curtains in the auditorium will need the draw cable replaced. The coating on the cable has worn off and created a jam that could not be repaired without replacing the cable. The company that installed the system eleven years is Mainstage from Milwaukee. They will replace the cables as soon as their schedule will allow. For now, the damaged cable was removed so the curtains can be opened and closed by walking the curtains into place.
- Mr. Koeshall has contacted the company that is to install the key card entry system and is working to set up a time to get the needed work completed.
- The custodial staff will continue their efforts to maintain the buildings and will be working on the seasonal clean ups as the weather will allow.

B. Food Services

- Mr. Dostal will be attending a meeting on November 10th focusing on increasing breakfast participation; hoping to implement some of the ideas presented at the meeting.
- We served free breakfast to the elementary school students on November 2-5 as part of the grant we received. Participation on those days averaged over 325! Students testing at the high school also received free breakfast that week.
- Once again, we plan on inviting parents to lunch on the day of the elementary Holiday Program December 17.

C. Computer Technologies

- **Workstation Issues** - All the workstations with problems are now working. A couple that have hardware problem should be repaired and running shortly.
- **Laptops/Netbooks** - Our two carts of netbook (small laptop) computers have been working just fine for some time. The cart of laptops, however, have been down and had to refurbish with new batteries and fix several issues such as screws for the base & hinges for the screen/lid have been gradually loosening & falling out, as well as sticky or hard to press 'mouse' keys on the touchpad. Most of that work is nearly completed. Now that a few high school teachers have experienced using the netbooks they would understandably like to have a cart available all the time in that building. Wheeling our existing units back and forth from building to building is not the answer. It is simply not good for the laptops & netbooks to be bounced around on bumpy sidewalks and crack-filled streets between buildings, not to mention the wear & tare on the cart wheels or the problems when we have ice, slush & snow between buildings. And what about the problems of scheduling and questions about who will be responsible for returning carts from one building to another in a timely fashion so they are immediately available when the next teacher needs them? The answer is that we need to have another cart of netbooks at the high school. This is something we need to look into funding for - a cart of 24 netbooks will cost between \$9,000-\$10,000. As a short term 'fix' we may be able to move the laptop cart to the high school, but this will be an issue as all the laptops & netbooks have already been in extensive use at the elementary school.
- **Mounted LCD Projectors** -Mr. Nepper just got the last elementary school classroom projector installed over teacher convention. There are still 4 or 5 more to install at the high school.

D. Elementary School

- Paula Bisek hosted the area school counselor's meeting here in the district on October 26th. This group of counselors from around central Wisconsin meets monthly to network and share ideas regarding teaching strategies, counseling strategies and providing various activities and ideas regarding school counseling.
- Ten 6-8 grade girls attended the EYH (Expanding Your Horizons) program in Madison at the University of Wisconsin and Edgewood College with Mrs. Bisek and Mrs. Sondelski on November 6. This program provides girls in the middle/junior high grades to explore careers in the sciences and math fields.
- Report cards will be sent out on November 10.
- WKCE testing has begun. We will test on Tuesday through Friday (November 2-5th.) We are trying this format this year to allow us ample time to complete make-up tests if needed.
- Our after school program, run with support through the Marshfield Y and in conjunction with the health grant, started October 25th with 10 children signed up to participate.
- A note from the music department: The 6-7-8th grade chorus students are preparing a selection for the Veterans Day program. The 5th grade students in music are preparing to sing the Star Spangled Banner for the Elementary Veterans day program. 5th grade students in music are beginning a

recorder unit. 6th grade music students are constructing musical instruments with a final goal of making a recording that will sound like a rainstorm.

- Kris Doering's seventh grade art students have completed their work for the Marshfield Area Festival of Lights. The students created snowflakes and "engineered" a kaleidoscope for this event. We look forward to seeing the fruits of their work when it is fully displayed later this month and throughout December.
- Mrs. Kuehn's and Mrs. Hautala's students utilized the resource of the school forest with the help of Mr. Steward's Environmental Club on October 25th. Students had the opportunity to work at several stations where they were engaged in activities such as identifying plants and using their math skills to count tree rings. In the words of one student, "It was the best field trip, ever!"
- The guidance office, as has been done for the past 9 years, organized the events of Red Ribbon Week on October 25-27th. As a part of this week 8th grade students accepted the challenge to make a "paws-itive" impact by raking leaves in a nearby yard. Thank you 8th grade students for being "paws-itive" role models for all of us here at the elementary school!

E. Senior High School

- The Honors Band and Chorus students went to Phillips for the annual Honors Band and Chorus Concert on November 2. The students spent the day preparing for the evening concert. On November 7, the high school music department presented the annual POPS Concert at 1:30 P.M.
- The student council hosts the Fall Blood Drive on November 10. November 11, at 11:00 AM, will be the annual Veteran's Day Assembly. The high school staff and students are appreciative of the program which is made possible by our area veterans.
- On November 13 and November 14, the drama department will perform the play "The Pink Panther Strikes Again".
- In athletics, boys' basketball and wrestling practices will begin on November 15. Girls' basketball will begin on November 17. If you want to see the boys' and girls' basketball teams in action, their first games will be November 26 and November 27 at the Cranberry Classic Tournament at Assumption High School. The first home girls' contest will be against Adams on November 30. The boys will have a home game against Assumption on December 10. The wrestlers will open their season at Chequamegon (Park Falls) on December 2. Their first home match will be against Edgar on December 7.
- One other major happening is the annual Wisconsin Knowledge and Concepts Examination for the Sophomores. The testing began on November 2. The students set goals for their test proficiency on November 1. The sophomores are scheduled to start and complete the required tenth grade testing by November 5. Last year we completed the testing in a shortened one-week schedule. The students and staff appreciated completing the test in a one- week period.
- Picture re-take day is scheduled for November 29.
- The first quarter ended on November 4. The staff worked on completing grades during the early release day on November 5. Report cards were mailed on November 10.
- Last year the Pittsville Ecology Club built benches and created trails through the school forest and this year they were put to use. On October 25th, the high school Ecology Class teamed up with Mrs. Hautala's and Mrs. Keuhn's 1st grade classes and visited the Pittsville School Forest. This is the second visit to the school forest by Mr. Steward's Ecology class. The first visit was to learn about forestry survey methods, tree identification, and to calculate the tree density in different areas. On the second visit, the high school students used their knowledge gained on the previous trip to teach the 1st graders about the forest. It was a great learning experience for everyone. The morning ended with a lunch in the forest before heading back to school.
- The Pittsville School Forest provides an excellent experience for all students to learn in an outdoor environment. This is just the beginning in a series of field trips planned for Pittsville students to get outside and enjoy nature for many years to come.
- Another group of high school students who are working with elementary students is Mr. Ahern's upper level Spanish students. They are working with our kindergarten students on Spanish.

X. District Administrator Report

A. April 5, 2011 School Board Election

The April 5, 2011 School Board Election and deadlines for filing for the election was discussed. Candidacy forms need to be turned in by 5:00 p.m. on January 4, 2011. Connie Potter and Lisa Schulz are up for re-election this year.

B. Further Strategic Planning Discussion

Motion was made by Lisa Schulz, seconded by Jane Wesely, to approve the five district-wide goal categories: 1. Strengthen Communication and Partnerships, 2. Improve Student Achievement, 3. Expect Excellence and Personal Integrity, 4. Maintain safe, healthy, and welcoming environment, 5. Sustain Financial Viability. Motion carried.

XI. The Board will move into Closed Session pursuant to Wisconsin State Statute

Motion was made by Julie Strenn, seconded by MaryAnn Lippert, to move into Closed Session as per Wisconsin State Statute. President Wesely directed the Clerk to take a roll call vote:

Jane Wesely	Yes	Lisa Schulz	Yes	MaryAnn Lippert	Yes
Connie Potter	Yes	Julie Strenn	Yes		

Purpose: 1) Consider Hiring Assistant Varsity/JV Girls Basketball Coach - 19.85(1)(c)
2) Consider Hiring Special Education Aide - 19.85(1)(c)
3) Personnel Issues - 19.85(1)(c)

XII. Move out of Closed Session

Motion was made by Julie Strenn, seconded by Lisa Schulz, to move out of closed session. Motion carried.

XIV. Act upon Closed Sessions

1) Approve hiring the administrative recommendation for the Assistant Varsity/JV Girls Basketball Coach.
2) Approve hiring of the administrative recommendation for a part-time Special Education Aide upon completion of interviews.

IX. Adjourn

Motion was made by Connie Potter, seconded by Julie Strenn, to adjourn at 10:30 p.m. Motion carried.

Connie Potter, Clerk